

**BOARD OF EDUCATION**

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT**

**MINUTES OF A REGULAR MEETING**

**District Annex Board Room**

**3015 West 163<sup>rd</sup> Street**

**Markham, IL 60428**

**July 15, 2019**

**A. Call to Order and Pledge of Allegiance (2:20)**

President Ms. Sharron Davis called the meeting to order at 7:00p.m. President Davis then led the Board and Audience in the Pledge of Allegiance.

**B. Roll Call (2:20)**

The following members were present: Ms. Sharron Davis, Ms. Joyce Dickerson, Mrs. Natalie Myers and Ms. Juanita Jordan. Absent: Ms. Elaine Walker, Ms. Barbara Nettles and Mrs. Kathy Taylor.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Mrs. Carrie Ablin, Director of Student Service, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

**C. Presentation (3:60 & 8:30)**

N/A

**D. Approval of Minutes**

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the June 11, 2019 Work Session Meeting. On roll call the following members voted aye: Mrs. Myers, Ms. Dickerson, Ms. Jordan and Ms. Davis. Nays: None. Absent: Ms. Barbara Nettles, Mrs. Kathy Taylor and Ms. Elaine Walker.

**Motion Carried**

Ms. Jordan moved and it was seconded by Mrs. Myers to approve the minutes of the June 17, 2019 Work Session Meeting. On roll call the following members voted aye: Ms. Dickerson, Ms. Jordan, Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Barbara Nettles, Mrs. Kathy Taylor and Ms. Elaine Walker.

**Motion Carried**

**E. President's Report**

President Ms. Davis turned the floor over to Ms. Jordan who then spoke briefly about the 2019 SPA Negotiations.

**F. Superintendent's Report**

Dr. Patterson presented the Construction Timeline Memo, spoke briefly about ongoing litigations, as well as informed the Board that all district schools have achieved Platinum status for their PBIS Programs.

**G. Board of Education – Action Items (2:10 & 2:20)**

Ms. Jordan moved and it was seconded by Ms. Dickerson to place items G1, G3, G4, G5, G6, G7, G8, G9 and I3 on consent agenda. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Barbara Nettles, Mrs. Kathy Taylor and Ms. Elaine Walker.

**Motion Carried**

Mrs. Myers moved and it was seconded by Ms. Dickerson to approve the consent agenda. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Barbara Nettles, Mrs. Kathy Taylor and Ms. Elaine Walker.

**Motion Carried**

**G1. Approve 2019-2020 Board Retreat HWC Presenters**

Approved on Consent Agenda

**G2. Approve ESSA Site-Based Expenditure Reporting Guidance**

Ms. Dickerson moved and it was seconded by Mrs. Myers to Approve ESSA Site-Based Expenditure Reporting Guidance. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Barbara Nettles, Mrs. Kathy Taylor and Ms. Elaine Walker.

**G3. Approve 2019-2020 Substitute Rates Increase**

Approved on Consent Agenda

**G4. Approve Intercontinental Hotel Miami**

Approved on Consent Agenda

**G5. Approve TSA Amended Documents**

Approved on Consent Agenda

**G6. Approve 2019-2020 Online Subscriptions Renewals Part I**

Approved on Consent Agenda

**G7. Approve Memorandum of Understanding St. Xavier University**

Approved on Consent Agenda

**G8. Approve Contract and Invoice for Teaching Strategies Gold**

Approved on Consent Agenda

**G9. Approve Contract for Willemoore Inc. DBA Health Force**

Approved on Consent Agenda

**H. Audience Participation (2:30)**

Parents from Highlands School requested that their students be transferred from Highlands School to Mae Jemison School for the 2019-2020 school year. The parents were asked to leave their contact information as well as submit their request in writing for the Superintendent to review and make a decision.

Mrs. Taylor arrived at 7:21p.m.

**I. Administration – Action Reports (2:20)**

**I1. Approve Personnel Recommendations**

Ms. Dickerson moved and it was seconded by Ms. Jordan to Approve the Personnel Recommendations. On roll call the following members voted aye: Mrs. Taylor, Ms. Dickerson, Mrs. Myers, Ms. Jordan and Ms. Davis. Nays: none. Absent: Ms. Nettles and Ms. Walker.

**Motion Carried**

**I2. Approve Outside Contracts**

Ms. Dickerson moved and it was seconded by Mrs. Myers to Approve the Outside Contracts. On roll call the following members voted aye: Mrs. Taylor, Ms. Dickerson, Mrs. Myers, Ms. Jordan and Ms. Davis. Nays: none. Absent: Ms. Nettles and Ms. Walker.

### 13. Approve Professional Assignment Request

Approved on Consent Agenda

### 14. Approve Invoices

Mrs. Taylor moved and it was seconded by Mrs. Myers to approve the July 15, 2019 Invoices as well as the June 17, 2019 Supplemental Invoices. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Jordan, Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Nettles and Ms. Walker.

#### Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-15-19	Education	\$639,181.72
7-15-19	Operations & Maintenance	\$278,912.53
7-15-19	Debt Service	\$ 5,428.93
7-15-19	Transportation	\$ 20,511.05
Total:		<u>\$944,034.23</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-17-19	Education	\$ 70,186.56
6-17-19	Operations & Maintenance	\$ 0
6-17-19	Debt Service	\$ 0
6-17-19	Transportation	\$ 0
Total:		<u>\$ 70,186.56</u>

### 15. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Mrs. Taylor to approve the June 15, 2019, and June 27, 2019 Payroll and the May 31, 2019 Benefits. On roll call the following members voted aye: Mrs. Taylor, Mrs. Myers, Ms. Jordan, Ms. Dickerson and Ms. Davis. Nays: None. Absent: Ms. Nettles and Ms. Walker.

#### Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-15-19	Education	\$569,118.05
6-15-19	Liabilities	\$410,943.29
Total:		<u>\$980,061.34</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-27-19	Education	\$640,511.74
6-27-19	Liabilities	\$436,880.65
Total:		<u>\$1,077,392.39</u>

## J. Administration – Information Reports (3:50)

### 1. Business Affairs

Mrs. Clayton informed the Board that the Business Department continues to work on the ESSA conversions, FY20 Budget as well as the TRS Reporting. Mrs. Clayton informed the Board they are in the process of discussing possible walk-throughs at the old Junior High Complex for possible rental space. The remainder of the report was as presented.

### 2. Curriculum Instruction and Technology

Mrs. Veazey invited the Board to the 2019 Summer Scholars End of the Summer Celebration where students will be presenting Passion Projects.

### **3. Human Resources**

Dr. Scott gave a brief Human Resources update as it related to new hires and resignations. The Food Service and Buildings and Grounds Updates were as presented.

### **4. Student Services**

Mrs. Ablin announced the upcoming PreK Screening and gave a brief registration update for the 2019-2020 school year. The remainder of her report was as presented.

### **K. New Business (2:20)**

Dr. Patterson informed the Board that the Primary Learning Center, formerly the Mennonite Center, title transfer is set to take place the week of July 22, 2019.

### **L. Executive Session (2:200)**

Ms. Jordan moved and it was seconded by Mrs. Taylor to go into Executive Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Myers, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Ms. Nettles and Ms. Walker.

**Motion Carried 7:58p.m.**

Ms. Jordan moved and it was seconded by Ms. Dickerson to adjourn the Executive Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Myers, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Ms. Nettles and Ms. Walker.

**Motion Carried 8:25p.m.**

Ms. Dickerson moved and it was seconded by Mrs. Myers to approve the minutes of the June 17, 2019 Executive Session Meeting. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Myers, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Ms. Nettles and Ms. Walker.

**Motion Carried**

### **M. Adjournment (2:200)**

Ms. Dickerson moved and it was seconded by Mrs. Taylor to adjourn the July 15, 2019 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: Ms. Nettles and Ms. Walker.

**Motion Carried 8:27p.m.**

**Submitted by:**

**Ms. S. Davis, President**

**Ms. Nettles, Secretary**